


Enrolment Key for Courses

To enrol in any course that has the key icon  next to it you will need to enter an enrolment key. The enrolment key ensures you are enrolled in the right group for the site and ward/clinical area you work in.

Find the ward/department that you work in on the lists below and locate the appropriate enrolment key for the course you want to enrol in. When prompted enter the enrolment key in **lower case with no spaces.**

If you would like to enrol in a course that does not specify an enrolment key for your ward/department enter the enrolment key listed for all other staff not designated e.g. for bls the enrolment key is blsos.

SITE: WESTERN HOSPITAL FOOTSCRAY									
Ward	ALS	BLS	Blood	Complex care	Epidural	Falls	Medication	Renal	Care Med /Surg pt.
Cardiac (CCU & Cath Lab)	acardiac	blscardiac	bcardiac	ccardiac		fcardiac	mcardiac		
DAS West - Outpatient Unit		blsdwo				fdwo	mdwo		
DAS West –Inpatient Unit		blsdwi				fdwi	mdwi		
Day Oncology		blsdo	bdo	cdo		fdo	mdo		
Dialysis		blsdif	bdif	cdif		fdif	mdif		
DPU		blsdpu	bdpu	cdpu	edpu	fdpu	mdp		sdpu
Emergency Dept	aedf	blsedf	bedf	cedf		fedf	medf		
ICU	aicu	blsicu	bicu	cicu	eicu	ficu	micu		
Operating Theatre	athf	blsthf	bthf	cthf	ethf	fthf	mthf		
Outpatients		blsopf	bop				mopf		
Radiology/Nuclear medicine		blsradf	bradf	cradf		fradf	mradf		
Sleep Disorders Unit		blssdu				fsdu	msdu		
Ward 1E		bls1e	b1e	c1e		f1e	m1e	r1e	s1e
Ward 1W		bls1w	b1w	c1w	e1w	f1w	m1w		s1w
Ward 2 East		bls2e	b2e	c2e		f2e	m2e		s2e
Ward 2B		bls2b	b2b	c2b		f2b	m2b		s2b
Ward 2C		bls2c	b2c	c2c		f2c	m2c		s2c
Ward 2D		bls2d	b2d	c2d		f2d	m2d		s2d
Ward 2W		bls2w	b2w	c2w	e2w	f2w	m2w		s2w
Ward 3A		bls3a	b3a	c3a	e3a	f3a	m3a		s3a
Ward 3B		bls3b	b3b	c3b		f3b	m3b		s3b
Ward 3E		bls3e	b3e	c3e	e3e	f3e	m3e		s3e
Ward 3W		bls3w	b3w	c3w	e3w	f3w	m3w		s3w

Ward 4W		bls4w	b4w	c4w		f4w	m4w		
SITE: SUNSHINE HOSPITAL									
Ward	ALS	BLS	Blood	Complex care	Epidural	Falls	Medication	Renal	Care Med / Surg pt
Children's ward		blspaeds	bpaeds	cpaeds		fpaeds	mpaeds		
Comm Integ & Allied health		blsciah							
Dialysis		blsdis	bdis	cdis		fdis	mdis	rdis	
DPU		blsdpus	bdpus	cdpus	edpus	fdpus	mdpus		sdpus
Emergency Department	aeds	blseds	beds	ceds		feds	meds	reds	
Maternity/Birthing/SCN		blsmat	bmat	cmat	emat	fmat	mmat		
Operating Theatre	aths	blsths	bths	cths	eths	fths	mths		
Outpatients		blsops	bops	cops			mops		
Radiology		blsrads	brads	crads		frads	mrads		
Ward 1A		bls1as	b1as	c1as	e1as	f1as	m1as		s1as
Ward 1B		bls1bs	b1bs	c1bs	e1bs	f1bs	m1bs		s1bs
Ward 2A		bls2as	b2as	c2as		f2as	m2as		s2as
Ward 2B		bls2bs	b2bs	c2bs		f2bs	m2bs		S2bs
Ward GEM		blsgems	bgems	cgems		fgems	mgems		sgems
Ward Palliative care		blspall	bpall	bpall		fpall	mpall		spall
Ward Rehab		blsreh	breh	creh		freh	mreh		sreh
Ward SEC GEM		blssecgem	bsecgem	csecgem		fsecgem	msecgem		ssecgem
SITE: WILLIAMSTOWN HOSPITAL									
Ward	ALS	BLS	Blood	Complex care	Epidural	Falls	Medication	Renal	Care Med / Surg pt
CBR		blscbrw							
Dialysis		blsdiw	bdiw	cdiw		fdiw	mdiw	rdiw	
DPU/Theatre	athdpuw	blsthdpuw	bthdpuw	cthdpuw	ethdpuw	fthdpuw	mthdpuw		sthdpuw
Emergency Dept	aedw	blsedw	bedw	cedw		fedw	medw		
Ward GEM		blsgemw	bgemw	cgemw		fgemw	mgemw		sgemw
Ward LWW		blslww	blww	clww		flww	mlww		slww
Ward UWW		blsuww	buww	cuww	euww	fuww	muww		suww
SITE: SUNBURY DAY HOSPITAL									

Day Surgical	alssds	blssds	bssurg				medsds		ssds
Day Medical		blssdm	bsmed				medsdm	rsunbury	ssdm
NON-SITE SPECIFIC									
	ALS	BLS	Blood	Complex care	Epidural	Falls	Medication	Renal	Care Med / Surg pt
After Hours Administrators	aaha	blsaha	baha	caha	eaha	faha	maha		
Aged Care Liaison		blsacl	bacl				macl		
Allied Health staff		blsahs		cahs		fahs			
Centre for Education	ace	blsce	bce	cce	ece	fce	mce		sce
CNC/Admin	acnc	blscnc	bcnc	ccnc	ecnc	fcnc	mcnc		scnc
ICU Liaison	aiculn	blsiculn	biculn	ciculn	eiculn	ficuln	miculn		
Nurse Bank/casual	anb	blsnb	bnb	cnb	enb	fnb	mnb	rnb	snb
Pre Admission Clinic		blspac	bpac	cpac		fpac	mpac		
PSA Orderly Theatre Tech			bcs						
Renal Home therapies		blsht	bht				mht	rht	
Return to Practice		blsrtp	brtp	crtp		frtp	mrtp	rrtp	srtp

MEDICAL STAFF – all sites									
	ALS	BLS	Blood	Complex care	Epidural	Falls	Medication	Renal	Care Med / Surg pt
Consultants/VMO	acon	blscon	bcon					rcon	
HMOs	ahmo	blshmo	bhmo	chmo		fhmo		rhmo	
Interns	ain	blsin	bin	cin		fin	min	rin	sin
Registrars	areg	blsreg	breg					rreg	
Medical Students	alsmed	blsmed	bmed	cmed		fmed	mmed	rmed	smed

ALL OTHER STAFF NOT DESIGNATED									
	ALS	BLS	Blood	Complex care	Epidural	Falls	Medication	Renal	Care Med / Surg pt
All areas & designations	aos	blsos	bos	cos	eos	fos	mos	ros	sos

RESIDENTIAL AGED CARE									
	ALS	BLS	Blood	Complex care	Epidural	Falls	Medication	Renal	Care Med / Surg pt

Hazeldene		blshznh				fhznh	mhznh		shznh
Reg Geary House		blsrgh				frgh	mrgh		srgh