

Instructions for Access to Western Health iPM Online Training Tool

If you were an iPM user before 8th March 2011 your details have been pre-registered.

Your first time login details are below:

1. Go to www.wh.edmore.com.au
2. In the **Existing User Login** section:
 - a. enter your **Western Health** email address
 - b. enter the password **western**
 - c. click Login.
3. At the **Update User Details** screen
 - a. enter your own unique password in the Choose a Password field
 - b. select your Division from the drop down selection list
 - c. click Next
 - d. select your Department from the drop down selection list
 - e. click Update.
4. Select **i.Patient Manager Training** from the menu
5. Select required lessons from the **i.Patient Manager Training Menu**.

Subsequent Login:

1. Go to www.wh.edmore.com.au
2. In the **Existing User Login** section:
 - a. enter your email address
 - b. enter your password
this is the password you chose when you logged in the first time
(if you have forgotten your password, click the Forgotten Your Password link and fill in your email address – a new password will be emailed to you)
 - c. click Login
3. Select **i.Patient Manager Training** from the menu.
4. Select required lessons from the **i.Patient Manager Training Menu**.

If you are a new iPM user after the 8TH March 2011 you will need to register and login as follows.

Your first time login details are below:

1. Go to www.wh.edmore.com.au
2. In the **New User Registration** section in the **centre** of the screen:
 - a. enter your **Western Health** email address
 - b. enter the security code **eromde22721**
 - c. click Submit
3. At the **User Email Address Confirmation** screen:
 - a. enter your **Western Health** email address again
 - b. click Confirm
4. Fill in your details on the **New User Registration** screen:
 - a. enter your chosen password
 - b. enter your first name
 - c. enter your last name
 - d. select your Division from the drop down selection list
 - e. click Next
 - f. select your Department from the drop down selection list
 - g. click Register.
5. Follow Subsequent Login process below.

Subsequent Login:

1. Go to www.wh.edmore.com.au
2. In the **Existing User Login** section:
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 - b. enter your password
this is the password you chose when you logged in the first time
(if you have forgotten your password, click the Forgotten Your Password link and fill in your email address – a new password will be emailed to you)
 - c. click Login
3. Select **i.Patient Manager Training** from the menu.
4. Select required lessons from the **i.Patient Manager Training Menu**.